

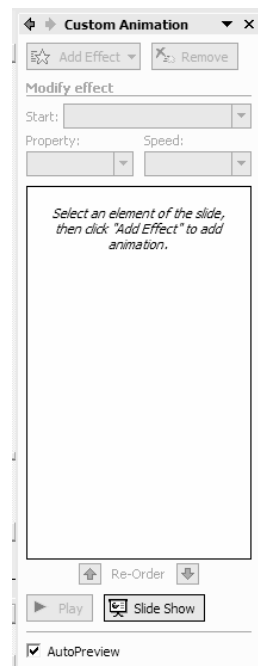
Creating a build slide in PowerPoint XP/2002

- A build slide means....
 - You have added animation and/or sound to..
 - Text
 - Clip Art
 - WordArt
 - AutoShapes
 - Other inserted images
- Example: a bulleted list where each item of list is displayed individually.

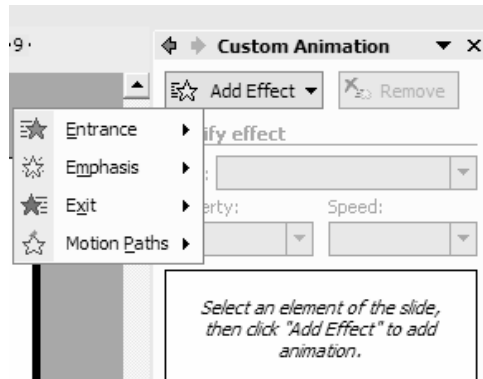
Creating a Build Slide

Select the desired slide then click on the text or graphic to receive the animation effect.

- Click **Slide Show** on menu bar
- Select **Custom animation** from menu to open the Custom Animation pane
- Use Remove to delete animations from selection objects



- Select an element on your slide
- Click Add Effect
- Each element can have 4 effects
 - Entrance
 - Emphasis
 - Exit
 - Motion Paths
- Remember your audience and do not overuse your animations
- They are most effective when used sparingly



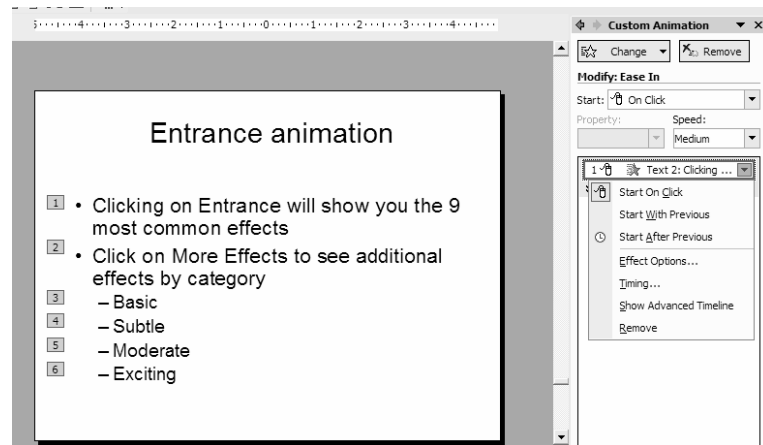
Entrance, Emphasis and Exit all include 4 levels of animation

Basic, Subtle, Moderate, Exciting

Entrance animation

- Clicking on Entrance will show you the 9 most common effects
- Click on More Effects to see additional effects by category
 - Basic
 - Subtle
 - Moderate
 - Exciting

- After choosing the Entrance animation your animated objects will be numbered
- You can also set
 - Speed
 - Effect Options (allow you to set sounds associated with animation)
 - Timing
 - Change order of animation (see Re-Order arrows)



- | | |
|---|---|
| <ul style="list-style-type: none"> • Emphasis <ul style="list-style-type: none"> – Change Font – Change Font Size – Change Font Style – Grow/Shrink – Spin • Click More Effects to see additional • Exit <ul style="list-style-type: none"> – Includes many of the same choices as entrance – Click More Effects to see additional | <ul style="list-style-type: none"> • Motion Path <ul style="list-style-type: none"> – New in XP – You determine how it performs the animation – Basic – Lines and Curves – Special – Draw you own path • Objects can have more than one animation – but remember <ul style="list-style-type: none"> – Less is more!!!! |
|---|---|

Example

Text in a text box

Eton John

